# Vehicle Use Authorisation Letter

Issued by the vehicle owner; the driver signs the acknowledgement.

YOUR NAME | REF. NO. | DATE

YOUR ADDRESS

To whom it may concern

## Subject: Authorisation to drive my vehicle

REGISTRATION NO. | MAKE AND MODEL | INSURANCE VALID TILL

AUTHORISED DRIVER | DRIVING LICENCE NO. | RELATIONSHIP

VALID FROM | VALID UNTIL

I am the registered owner of the vehicle above. I authorise the person named, who holds a valid driving licence, to drive and keep this vehicle during the dates stated. The registration certificate, insurance and PUC certificate are kept in the vehicle.

SIGNATORY NAME | DESIGNATION

### Vehicle owner

SIGNATURE

PRINTED NAME | DATE

## Acknowledgement

- [ ] I will drive lawfully and pay any challan incurred while the vehicle is with me.

**Driver**

SIGNATURE

PRINTED NAME

DATE