UAT Acceptance Certificate

Signed by the business owner after UAT; the vendor and QA lead confirm the results.

SYSTEM / APPLICATION

RELEASE / VERSION

ENVIRONMENT

UAT FROM

UAT TO

TEST CASES EXECUTED

PASSED

FAILED

BLOCKED / NOT RUN

Open defects

Severity	Count	Agreed handling
Critical		Must be zero for go-live
High		Fix before go-live or workaround agreed
Medium / low		Fix in next release

CRITICAL

HIGH

MEDIUM / LOW

REPORT LINK

KNOWN ISSUES AND WORKAROUNDS

Decision

Go-live decision

- ○ Accepted - go live
- ○ Conditionally accepted
- ○ Rejected - retest needed

PLANNED GO-LIVE DATE

CONDITIONS

Acceptance confirms the system meets the agreed requirements as tested. It does not waive the vendor's warranty for defects found later.

Business owner

SIGNATURE

PRINTED NAME

DATE

Vendor

SIGNATURE

PRINTED NAME

DATE

QA lead

SIGNATURE

PRINTED NAME

DATE