Private Tutoring Agreement

This agreement is made between the Tutor and the Parent or guardian named below and takes effect on the date of the last signature.

Tutor

FULL NAME

EMAIL

PHONE

ADDRESS

Parent or guardian

FULL NAME

EMAIL

PHONE

ADDRESS

Scope of work

The Tutor will teach the student named below in the subjects listed, at home or online, on the agreed schedule.

STUDENT NAME

CLASS OR GRADE

BOARD

SUBJECTS

SESSIONS PER WEEK

MINUTES PER SESSION

MODE

START DATE

Fees and payment

MONTHLY TUITION FEE (₹)

BILLING

YEARLY INCREASE (%)

Payment method

- ○ UPI
- ○ Bank transfer
- ○ Auto-debit (NACH)
- ○ Cheque

Invoices are payable within 15 days. Late payments may attract interest at 1.5% per month, and the provider

may pause services after 30 days of non-payment with notice.

Specific terms

- Missed sessions. Sessions cancelled by the Parent or guardian with less than 12 hours' notice are not made up; sessions cancelled by the Tutor are rescheduled.
- Supervision. For a minor student, an adult is present at home during home sessions.
- Progress. The Tutor shares a short progress update every month.

Standard terms

- Independent contractor. The Tutor is an independent contractor, not an employee, and is responsible for its own staff, taxes and statutory dues.
- Confidentiality. Each party keeps the other's non-public information confidential during this agreement and for two years after it ends.
- Liability. Except for fraud, wilful misconduct or breach of confidentiality, each party's total liability is limited to the fees paid in the three months before the claim.
- Termination. Either party may end this agreement by written notice of the period chosen below, or at once if the other party commits a serious breach and does not fix it within 7 days. The Parent or guardian pays for work done up to the end date.
- Taxes. Fees exclude GST, which is added to invoices where applicable.

Notice period to terminate

◯ 7 days ◯ 15 days ◯ 30 days

Initials

General terms

- Governing law. This document is governed by the laws of India.
- Entire agreement. This document is the whole agreement between the parties on its subject and replaces earlier discussions.
- Amendments. Changes are valid only in writing signed by both parties.
- Severability. If a clause is unenforceable, the rest of the document still applies.
- Notices. Notices may be sent to the email addresses given above and take effect on delivery.
- Electronic signatures. The parties agree to sign electronically; electronic signatures and records are valid under the Information Technology Act, 2000.

Tutor

SIGNATURE

PRINTED NAME

DATE

Parent or guardian

SIGNATURE

PRINTED NAME

DATE