Security Services Proposal

Prepared by the security agency for the client. Signing the acceptance section turns this proposal into a binding order on the terms below.

PROPOSAL NO. | DATE | VALID UNTIL

Prepared by

COMPANY | CONTACT PERSON

EMAIL | PHONE | GSTIN

Prepared for

CLIENT ORGANISATION | ATTENTION OF

Overview

We propose trained, uniformed security guards for your premises under our PSARA licence, with supervision and incident reporting.

PREMISES AND SECURITY CONCERNS

Scope of work

- Guards and supervisors for the posts and shifts listed
- Visitor, vehicle and material movement registers (or app-based logs)
- Night patrolling with checkpoints and surprise checks
- Fire and emergency first response as trained
- Monthly incident report and review

Plan and timeline

Phase	What you get	Typical time
Survey	Risk assessment, post plan	1 week
Deploy	Guards on post, SOPs	1 week
Operate	Daily guarding, monthly review	Monthly

PROPOSED START | TARGET COMPLETION

Investment

GUARDS / SHIFT

RATE PER GUARD / MONTH (₹)

SUPERVISOR / MONTH (₹)

PSARA LICENCE NO.

SHIFT PATTERN

Prices exclude GST unless stated. Invoices are payable within 15 days. Work beyond the scope above is quoted separately through a change order.

Assumptions and exclusions

- All guards are police-verified and trained as PSARA requires.
- We pay minimum wages, EPF, ESI and bonus; rates are revised with minimum-wage changes.
- Our liability for loss is limited to proven negligence of our guards, up to our insurance cover.

Acceptance

By signing, the client accepts this proposal and authorises the security agency to begin. Detailed terms (confidentiality, IP, liability) follow the security agency's standard terms of service unless a separate contract is signed.

BILLING NAME AND ADDRESS

CLIENT GSTIN

PO NO. (IF ANY)

SIGNATORY DESIGNATION

Client

SIGNATURE

PRINTED NAME

DATE

Security agency

SIGNATURE

PRINTED NAME

DATE