Employer NOC for Higher Studies

Issued and signed by the employer. The employee receives a copy.

ORGANISATION | REF. NO. | DATE

ADDRESS

To whom it may concern

Subject: No objection to higher studies

EMPLOYEE NAME | EMPLOYEE / MEMBER ID | SINCE

COURSE | INSTITUTION

MODE | FEE SUPPORT

We have no objection to the employee named above pursuing the course stated, provided it does not affect their duties. Time off for exams will be adjusted against their leave.

SIGNATORY NAME | DESIGNATION | SEAL

Employer

SIGNATURE

PRINTED NAME | DATE