Move-out Inspection and Handover

Both parties inspected the premises at move-out and record the handover below.

Landlord

FULL NAME

EMAIL

PHONE

Tenant

FULL NAME

EMAIL

PHONE

Details

PREMISES ADDRESS

HANDOVER DATE

FINAL ELECTRICITY READING

KEYS RETURNED

Condition by room

LIVING ROOM CONDITION

LIVING ROOM REMARKS

KITCHEN CONDITION

KITCHEN REMARKS

BEDROOM 1 CONDITION

BEDROOM 1 REMARKS

BEDROOM 2 CONDITION

BEDROOM 2 REMARKS

BATHROOMS CONDITION

BATHROOMS REMARKS

BALCONY CONDITION

BALCONY REMARKS

AGREED DEDUCTIONS (₹)

DEPOSIT TO REFUND (₹)

REASON FOR DEDUCTIONS

☐ I agree with the deductions and refund amount above.

General terms

- Governing law. This document is governed by the laws of India.
- Entire agreement. This document is the whole agreement between the parties on its subject and replaces earlier discussions.
- Amendments. Changes are valid only in writing signed by both parties.
- Severability. If a clause is unenforceable, the rest of the document still applies.
- Electronic signatures. The parties agree to sign electronically; electronic signatures and records are valid under the Information Technology Act, 2000.

Landlord

SIGNATURE

PRINTED NAME

DATE

Tenant

SIGNATURE

PRINTED NAME

DATE