Consultant Engagement Letter

This agreement is made between the Company and the Consultant named below and takes effect on the date of the last signature.

Company

LEGAL NAME

EMAIL

PHONE

ADDRESS

Consultant

FULL NAME

EMAIL

PHONE

PAN

ADDRESS

Terms

ENGAGEMENT SCOPE

MONTHLY RETAINER (₹)

DAYS PER MONTH

ENGAGEMENT END

Clauses

- Availability. The Consultant is available for the days above; extra days are billed pro rata with approval.
- Conflicts. The Consultant tells the company before advising a direct competitor.
- Status. This is not employment; the Consultant is responsible for their own taxes.
- Confidentiality and IP. Information is confidential; work product belongs to the company once paid.

Initials

General terms

- Governing law. This document is governed by the laws of India.
- Entire agreement. This document is the whole agreement between the parties on its subject and replaces

earlier discussions.

- Amendments. Changes are valid only in writing signed by both parties.
- Severability. If a clause is unenforceable, the rest of the document still applies.
- Notices. Notices may be sent to the email addresses given above and take effect on delivery.
- Electronic signatures. The parties agree to sign electronically; electronic signatures and records are valid under the Information Technology Act, 2000.

Company

SIGNATURE

PRINTED NAME

DATE

Consultant

SIGNATURE

PRINTED NAME

DATE