Grant Proposal

Prepared by the applicant organisation for the funder. Signing the acceptance section turns this proposal into a binding order on the terms below.

PROPOSAL NO. | DATE | VALID UNTIL

Prepared by

COMPANY | CONTACT PERSON

EMAIL | PHONE | GSTIN

Prepared for

CLIENT ORGANISATION | ATTENTION OF

Overview

We request a grant for the programme described below, which addresses a clear need in the community we serve and fits the funder's focus areas.

PROBLEM STATEMENT AND TARGET COMMUNITY

Scope of work

- Programme activities and locations
- Beneficiaries reached and how they are selected
- Outputs and outcomes with indicators and baselines
- Monitoring and evaluation plan, with quarterly reports
- Sustainability after the grant period

Plan and timeline

Phase	What you get	Typical time
Set-up	Team, baseline survey	1-2 months
Implementation	Programme delivery	6-12 months
Evaluation	Endline, impact report	1-2 months

PROPOSED START | TARGET COMPLETION

Investment

GRANT REQUESTED (₹)	TOTAL PROGRAMME COST (₹)	BENEFICIARIES

CSR-1 REGISTRATION NO.	12A / 80G NO.	FCRA NO. (IF ANY)

Prices exclude GST unless stated. Invoices are payable within 15 days. Work beyond the scope above is quoted separately through a change order.

Assumptions and exclusions

- Funds will be used only for the approved budget; changes above 10% in any line need the funder's consent.
- Activities qualify under Schedule VII of the Companies Act, 2013 where the funder is spending CSR funds.
- The funder may audit or visit the programme with notice.

Acceptance

By signing, the funder accepts this proposal and authorises the applicant organisation to begin. Detailed terms (confidentiality, IP, liability) follow the applicant organisation's standard terms of service unless a separate contract is signed.

BILLING NAME AND ADDRESS	CLIENT GSTIN

PO NO. (IF ANY)	SIGNATORY DESIGNATION

Funder

SIGNATURE

PRINTED NAME

DATE

Applicant organisation

SIGNATURE

PRINTED NAME

DATE