Goods Delivery and Acceptance Note

The Supplier delivered the goods below. The Receiver signs to confirm what was received.

Supplier

LEGAL NAME

EMAIL

PHONE

GSTIN

ADDRESS

Receiver

LEGAL NAME

EMAIL

PHONE

GSTIN

ADDRESS

Delivery

INVOICE OR CHALLAN NUMBER

DELIVERY DATE

VEHICLE NUMBER

ITEMS (DESCRIPTION, HSN, QUANTITY, UNIT PRICE, GST %)

PACKAGES RECEIVED

CONDITION

SHORT QUANTITY

REMARKS ON SHORTAGE OR DAMAGE

PHOTOS OF DAMAGE (OPTIONAL)

Acceptance

☐ I have received the goods subject to the remarks above.

General terms

- Governing law. This document is governed by the laws of India.
- Entire agreement. This document is the whole agreement between the parties on its subject and replaces earlier discussions.
- Amendments. Changes are valid only in writing signed by both parties.
- Severability. If a clause is unenforceable, the rest of the document still applies.
- Electronic signatures. The parties agree to sign electronically; electronic signatures and records are valid under the Information Technology Act, 2000.

Supplier

SIGNATURE

PRINTED NAME

DATE

Receiver

SIGNATURE

PRINTED NAME

DATE