General Power of Attorney

The Principal appoints the Attorney to act on the Principal's behalf as set out below.

Note: Under the First Schedule of the Information Technology Act, 2000, some documents (such as powers of attorney, trusts, wills and contracts for sale of immovable property) may need a handwritten signature, stamping or registration to be enforceable. Check local requirements before relying on an electronic signature.

Execution. Print this document on stamp paper of the value your state requires (or e-stamp it), sign it by hand before two witnesses, and have it notarised. A power of attorney relating to immovable property must also be registered. This electronic version records the agreed text and the parties' consent.

Principal

FULL NAME

EMAIL

PHONE

PAN

ADDRESS

Attorney

FULL NAME

EMAIL

PHONE

ADDRESS

Scope

The Principal appoints the Attorney to manage the Principal's general affairs while the Principal is unavailable, as listed below.

Powers granted

1. Operate bank accounts, deposit and withdraw funds and sign cheques.
2. Pay bills, taxes and dues and collect money owed to the Principal.
3. Represent the Principal before government offices, utilities and authorities.
4. Sign and file documents, applications and returns.
5. Engage lawyers and represent the Principal in legal proceedings.
6. Manage movable property and enter into contracts in the ordinary course.

General

- The Attorney acts in good faith, in the Principal's interest, keeps accounts, and does not mix the

Principal's money with their own.

- The Principal ratifies everything the Attorney lawfully does under this power.
- The Principal may revoke this power at any time by written notice to the Attorney and to anyone relying on it.
- Immovable property. Sale, mortgage or gift of immovable property needs a separate specific, registered power of attorney.

VALIDITY

PLACE OF EXECUTION

☐ I accept this appointment and will act in the Principal's best interests.

Principal

SIGNATURE

PRINTED NAME

DATE

Attorney

SIGNATURE

PRINTED NAME

DATE

Witness 1

SIGNATURE

PRINTED NAME

DATE

Witness 2

SIGNATURE

PRINTED NAME

DATE