Employee Non-Disclosure Agreement

This agreement is made between the Company and the Employee named below and takes effect on the date of the last signature.

Company

LEGAL NAME

EMAIL

PHONE

ADDRESS

Employee

FULL NAME

EMAIL

PHONE

PAN

ADDRESS

Terms

EMPLOYEE NAME

EMPLOYEE ID

DATE OF JOINING

DESIGNATION

DEPARTMENT

Clauses

- Confidential information. This covers business plans, customer lists, pricing, source code, product roadmaps, financials and personal data the Employee learns at work.
- Use. The Employee uses confidential information only for their job.
- Exceptions. Information that is public, already known lawfully, or must be disclosed by law (with notice to the company where allowed) is not covered.
- Whistleblowing. Nothing here stops the Employee from reporting wrongdoing to a regulator or the company's whistleblower channel.
- Duration. Obligations continue after employment ends for as long as the information stays confidential.
- Return. On exit the Employee returns or deletes all confidential information and confirms this in writing.

Initials

General terms

- Governing law. This document is governed by the laws of India.
- Entire agreement. This document is the whole agreement between the parties on its subject and replaces earlier discussions.
- Amendments. Changes are valid only in writing signed by both parties.
- Severability. If a clause is unenforceable, the rest of the document still applies.
- Notices. Notices may be sent to the email addresses given above and take effect on delivery.
- Electronic signatures. The parties agree to sign electronically; electronic signatures and records are valid under the Information Technology Act, 2000.

Company

SIGNATURE

PRINTED NAME

DATE

Employee

SIGNATURE

PRINTED NAME

DATE