Code of Conduct Acknowledgement

Please read this summary of the Code of Conduct and sign to confirm you have read and will follow the full policy.

Employee

FULL NAME

EMPLOYEE ID

DEPARTMENT

COMPANY

POLICY VERSION DATE

Key points of the Code of Conduct

- Act honestly and treat colleagues, customers and partners with respect.
- Avoid and disclose conflicts of interest.
- Do not give or accept bribes; follow the gifts and hospitality limits.
- Protect company assets, information and personal data.
- Speak up about concerns through the whistleblower channel without fear of retaliation.

Acknowledgement

- [ ] I have received and read the Code of Conduct and had the chance to ask questions about it.
- [ ] I understand that breaching the policy may lead to disciplinary action, up to termination of employment.

The company may update the policy; the latest version on the intranet applies.

Employee

SIGNATURE

PRINTED NAME

DATE