Coaching Institute Enrolment Agreement

Student completes and signs; the institute confirms the enrolment.

INSTITUTE NAME

ENROLMENT NO.

Student

FULL NAME

DATE OF BIRTH

GENDER

EMAIL

PHONE

EMERGENCY CONTACT

THEIR PHONE

RELATIONSHIP

MEDICAL CONDITIONS OR ALLERGIES

Programme

COURSE

BATCH

DURATION (MONTHS)

CURRENT CLASS / QUALIFICATION

PARENT NAME AND PHONE (IF UNDER 18)

Fees

TOTAL FEE INCL. GST (₹)

INSTALMENTS

STUDY MATERIAL (₹)

Payment mode

◯ UPI ◯ Bank transfer ◯ Card ◯ Cheque ◯ Cash

If the student leaves mid-course with notice, the fee for the remaining period, including hostel and mess fees, is refunded pro rata within 10 days.

Rules

1. The institute will not make misleading claims about ranks or results, or promise guaranteed selection.
2. Class sizes, faculty and timetable are as published; material changes will be notified in writing.
3. The institute offers access to counselling support for students under academic stress.
4. Recorded lectures and material are for the student's personal use only.
5. Students follow the code of conduct; misconduct may lead to suspension after a hearing.

☐ The information I have given is true, and I accept the rules and fee terms above.

☐ The institute may use photos of me from its activities on its website and social media.

Personal data is used only to run the programme and is handled under the Digital Personal Data Protection Act, 2023.

Student

SIGNATURE

PRINTED NAME

DATE

Institute

SIGNATURE

PRINTED NAME

DATE