Change Order

No change is carried out until both parties sign.

CHANGE ORDER NO.

DATE

ORIGINAL CONTRACT / PO

PROJECT

REQUESTED BY

Change

DESCRIPTION OF CHANGE

REASON

Effect

ORIGINAL VALUE (₹)

THIS CHANGE (+/- ₹)

REVISED VALUE (₹)

SCHEDULE IMPACT (DAYS)

REVISED COMPLETION

PAYMENT FOR CHANGE

All other terms of the original contract stay the same. This change order becomes part of that contract once signed.

Client decision

◯ Approved ◯ Approved with comments ◯ Rejected

COMMENTS

Client

SIGNATURE

PRINTED NAME

DATE

Contractor

SIGNATURE

PRINTED NAME

DATE