Banquet Hall Booking Agreement

Between the banquet and the client named below. Effective on the date of the last signature.

Banquet

LEGAL NAME

EMAIL

PHONE

GSTIN

ADDRESS

Client

FULL NAME

EMAIL

PHONE

OCCASION

DATE

TIME SLOT

HALL

MENU PACKAGE

RATE PER PLATE (₹)

MINIMUM GUARANTEE (PLATES)

HALL RENTAL (₹)

ADVANCE (₹)

Terms

1. The final guest count is confirmed 72 hours before; the client pays for the minimum guarantee or the actual count, whichever is higher.
2. Outside food and beverages are not allowed, except a celebration cake.
3. Decorations must not damage walls; no nails, tape or open flames.
4. Overtime beyond the slot is charged per hour if the hall is available.

Cancellation

- If the client cancels more than 60 days before the event, the advance is refunded less 10%. Between 30 and 60 days, 50% of the advance is kept. Within 30 days, the advance is not refunded.
- If the provider cancels, it refunds everything paid within 7 days and helps find a replacement.
- Neither party is liable for cancellation caused by events beyond its control, such as government orders, natural disasters or epidemics; payments are then refunded less costs actually incurred.

General terms

- Governing law. This document is governed by the laws of India.
- Entire agreement. This document is the whole agreement between the parties on its subject and replaces earlier discussions.
- Amendments. Changes are valid only in writing signed by both parties.
- Severability. If a clause is unenforceable, the rest of the document still applies.
- Notices. Notices may be sent to the email addresses given above and take effect on delivery.
- Electronic signatures. The parties agree to sign electronically; electronic signatures and records are valid under the Information Technology Act, 2000.

Client

SIGNATURE

PRINTED NAME

DATE

Banquet

SIGNATURE

PRINTED NAME

DATE