Architect Services Agreement

This agreement is made between the Architect and the Client named below and takes effect on the date of the last signature.

Architect

LEGAL NAME

EMAIL

PHONE

GSTIN

ADDRESS

Client

FULL NAME

EMAIL

PHONE

ADDRESS

Scope of work

The Architect will provide architectural services for the project below through the stages chosen.

PROJECT SITE AND DESCRIPTION

BUILT-UP AREA (SQ FT)

ESTIMATED COST (₹)

SITE VISITS INCLUDED

FEE BASIS

FEE (% OR ₹)

Deliverables

- Concept design and area statement
- Drawings for building plan approval
- Working drawings and specifications
- Periodic site supervision visits

Fees and payment

TOTAL AMOUNT (₹)

PAYMENT SCHEDULE

Payment method

◯ UPI ◯ Bank transfer ◯ Card ◯ Cheque ◯ Cash

Invoices are payable within 15 days unless the schedule says otherwise. Late payments may attract interest at 1.5% per month.

Specific terms

- Approvals. The Architect prepares drawings for statutory approvals; government fees are paid by the Client.
- Licence. The Architect confirms registration with the Council of Architecture.
- Use of design. The design is for this project only; reuse elsewhere needs the Architect's consent.

Standard terms

- Independent contractor. The Architect is an independent contractor, not an employee, and is responsible for its own staff, taxes and statutory dues.
- Ownership. The Architect keeps ownership of its materials and grants the Client a non-exclusive, non-transferable licence to use the deliverables for the purpose described in this agreement.
- Confidentiality. Each party keeps the other's non-public information confidential during this agreement and for two years after it ends.
- Liability. Except for fraud, wilful misconduct or breach of confidentiality, each party's total liability is limited to the fees paid in the three months before the claim.
- Termination. Either party may end this agreement by written notice of the period chosen below, or at once if the other party commits a serious breach and does not fix it within 7 days. The Client pays for work done up to the end date.
- Taxes. Fees exclude GST, which is added to invoices where applicable.

Notice period to terminate

◯ 7 days ◯ 15 days ◯ 30 days

Initials

General terms

- Governing law. This document is governed by the laws of India.
- Entire agreement. This document is the whole agreement between the parties on its subject and replaces earlier discussions.
- Amendments. Changes are valid only in writing signed by both parties.
- Severability. If a clause is unenforceable, the rest of the document still applies.
- Notices. Notices may be sent to the email addresses given above and take effect on delivery.
- Electronic signatures. The parties agree to sign electronically; electronic signatures and records are valid under the Information Technology Act, 2000.

Architect

SIGNATURE

PRINTED NAME

DATE

Client

SIGNATURE

PRINTED NAME

DATE