Anti-Bribery and Anti-Corruption Policy Acknowledgement

Please read this summary of the Anti-Bribery and Anti-Corruption Policy and sign to confirm you have read and will follow the full policy.

Employee

FULL NAME

EMPLOYEE ID

DEPARTMENT

COMPANY

POLICY VERSION DATE

Key points of the Anti-Bribery and Anti-Corruption Policy

- Never offer, give, ask for or accept a bribe or improper advantage, directly or through others.
- Facilitation payments are not allowed, however small.
- Gifts and hospitality must be modest, infrequent and recorded in the gift register.
- Dealings with public officials follow extra approval steps.
- Third parties acting for the company are vetted and bound by this policy.

Acknowledgement

- [ ] I have received and read the Anti-Bribery and Anti-Corruption Policy and had the chance to ask questions about it.
- [ ] I understand that breaching the policy may lead to disciplinary action, up to termination of employment.
- [ ] I am not aware of any bribery involving the company that I have not reported.

The company may update the policy; the latest version on the intranet applies.

Employee

SIGNATURE

PRINTED NAME

DATE